



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
FOOTHILL TRANSIT EXECUTIVE BOARD
HELD IN THE 2ND FLOOR CONFERENCE ROOM OF THE
FOOTHILL TRANSIT ADMINISTRATIVE OFFICE
100 SOUTH VINCENT AVENUE
WEST COVINA, CALIFORNIA 91790**

Friday, May 27, 2011

8:00 AM

CALL TO ORDER

1. Call to order. (11-2491)

The meeting was called to order by Chair Herrera at 8:00 a.m.

PLEDGE OF ALLEGIANCE

2. Pledge of Allegiance. (11-2493)

The Pledge of Allegiance was led by Member Chandler.

ROLL CALL

3. Roll call. (11-2552)

Roll call was taken by Ms. Martha Arana, Staff, Board of Supervisors, Executive Office, Commission Services Division.

Present: Chair Herrera, Vice Chair Wallach, Treasurer Lantz, Member Chandler and Member Tessitor

I. ADMINISTRATIVE MATTERS

4. Approval of Minutes for the regular meeting of April 29, 2011, Executive Board Study Session of April 29, 2011 and Special Executive Board Meeting of May 11, 2011. (11-2495)

On motion of Member Chandler, seconded by Vice Chair Wallach, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)
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[SUPPORTING DOCUMENT](#)

II. PRESENTATIONS

5. Presentations:

5.1 Contractor's Employee Recognition

Luwana Carter, General Manager, MV Transportation, recognized and introduced the Arcadia MV Transportation Operator of the Month (May 2011) June Torio.

Peter Greenberg, General Manager, First Transit, recognized and introduced the First Transit Operator of the Month (May 2011) Maria Ramirez.

5.2 APTA International Roadeo

This item was taken off the agenda. Honorees were not available to attend meeting.

5.3 Special Presentation to Roger Chandler

Doran Barnes, Executive Director, on behalf of the Executive Board, presented former Executive Board Chair Roger Chandler with a framed certificate. Member Chandler was credited for providing valuable support and leadership to Foothill Transit during the launching of the Ecoliner.

5.4 Special Presentation to Peggy Delach

This item was taken off the agenda. Honoree Delach was not available to attend meeting. (11-2496)

After discussion, this item was received and filed. Presentations 5.1 and 5.4 were taken off the agenda.

III. PUBLIC COMMENT

6. Public comment. (11-2497)

Nick Promponas, Senior Vice President, First Transit (West Region) addressed the Foothill Transit Executive Board. Mr. Promponas congratulated outgoing Chair Chandler, and congratulated and expressed good wishes to incoming Chair Herrera. He reported that First Transit recently receive Board recommendation and approval to operate a contact in Las Vegas, Nevada, and that Peter Greenberg, General Manager, First Transit (Pomona Location), expressed interest in filling the general manager position in Las Vegas. Mr. Promponas will keep staff informed

on future developments associated with Mr. Greenberg filling this position.

IV. CONSENT CALENDAR

7. FISCAL YEAR 2011 FINANCIAL STATEMENTS AND INVESTMENT SUMMARY
Recommendation: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2011. (11-2498)

On motion of Treasurer Lantz, seconded by Member Tessitor, unanimously carried, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

8. PERFORMANCE INDICATORS REPORT - APRIL 2011
Recommendation: Receive and file the April 2011 Performance Indictors Report. (11-2512)

On motion of Treasurer Lantz, seconded by Member Tessitor, unanimously carried, this item was received and filed.

Attachments: [SUPPORTING DOCUMENTS](#)

9. 2011 LEGISLATIVE SUMMARY
Recommendation: Receive and file the May 2011 Legislative Summary. Adopt a support position on AB 345. (11-2513)

On motion of Treasurer Lantz, seconded by Member Tessitor, unanimously carried, this item was received and filed; support of AB 345 was adopted.

Attachments: [SUPPORTING DOCUMENT](#)

10. REQUEST TO ISSUE RFP - REAL-TIME BUS ARRIVAL INFORMATION SYSTEM
Recommendation: Authorize the Executive Director to issue Request for Proposals (RFP) No. 12-004 for a Real-Time Bus Arrival Information System. (11-2514)

On motion of Treasurer Lantz, seconded by Member Tessitor, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

11. REQUEST TO ISSUE RFP - NETWORK INFRASTRUCTURE UPGRADES
Recommendation: Authorize the Executive Director to issue Invitation for Bids (IFB) No. 12-003 for Network Infrastructure Upgrades. (11-2515)

On motion of Treasurer Lantz, seconded by Member Tessitor, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

- 12.** REQUEST TO ISSUE RFP - FLEET MAINTENANCE AUDITS (RFP NO. 11-056)
Recommendation: Authorize the Executive Director to issue Request for Proposals (RFP) No. 11-056 for transit maintenance review audit services for an initial term of three years with two one-year options. (11-2516)

On motion of Treasurer Lantz, seconded by Member Tessitor, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

- 13.** CONTRACT AMEDEMMENT No. 1 - ARCHITECTURAL AND ENGINEERING SERVICES FOR TRAVERTINE REPLACEMENT AT THE ADMINISTRATIVE BUILDING
Recommendation: Receive and file Contract Amendment No. 1 for Administrative Building upgrade. (11-2517)

On motion of Treasurer Lantz, seconded by Member Tessitor, unanimously carried, this item was taken off the agenda.

Attachments: [SUPPORTING DOCUMENT](#)

V. DISCUSSION ITEMS (REGULAR AGENDA)

- 14.** CONTRACT AWARD - ADMINISTRATIVE OFFICE BUILDING PARKING LOT REFURBISHMENT
Recommendation: Authorize the Executive Director to negotiate final contract terms and conditions and execute a contract in the amount of One Hundred Ninety Nine Thousand Seven Hundred Ninety Seven Dollars (\$199, 797.00) with Pyramid Resources, Inc. for Parking Lot Refurbishment at the Foothill Transit Administrative Offices. (11-2518)

Gary Nehls, Director of Procurement, Foothill Transit, presented this item.

After discussion, on motion of Member Tessitor, seconded by Vice Chair Wallach, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

- 15.** REQUEST TO ISSUE RFP - TRANSIT SERVICES - POMONA FACILITY (RFP NO. 12-001)

Recommendation: Authorize the Executive Director to issue a request for proposals (RFP No. 12-001) for transit operations and maintenance services at Foothill Transit's Pomona facility and terminate the current service contract with First transit for convenience effective December 31, 2011. (11-2519)

Gary Nehls, Director of Procurement, Foothill Transit, presented this item.

After discussion, on motion of Member Chandler, seconded by Member Tessitor, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

RECESS AND RECONVENE

The Foothill Transit executive Board recessed to Closed Session at 8:25 a.m. following Agenda Item Nos. 23, 24, and 25, respectively. The Foothill Transit Executive Board meeting was reconvened and called to order by Chair Herrera at 9:44 a.m. with the following Members present: Chair Herrera, Vice Chair Wallach, and Members Chandler and Tessitor; Member absent: Treasurer Lantz.

VI. NOTICES OF CLOSED SESSION

16. Conference With Legal Counsel - Anticipated Litigation Initiation of litigation pursuant to Government Code Section 54956.9 (c): One Case (11-2520)

Darold Pieper, Legal Counsel, announced no reportable action was taken.

17. Conference with Real Property Negotiators (Government Code § 54956.8)
Property Address/Location: 1600 S. Azusa Avenue, TransCenter, City of Industry
Agency Negotiator (s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald
Negotiating Parties: Gregory M. Cuda, Regional Leasing Manager; Ken Mason, General Manager
Under Negotiation: Price and Terms (11-2521)

Darold Pieper, Legal Counsel, announced no reportable action was taken.

18. Conference with Real Property Negotiators (Government Code § 54956.8)
Property Address/Location: 1600 S. Azusa Avenue, Space 571, City of Industry
Agency Negotiator (s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald
Negotiating Parties: Gregory M. Cuda, Regional Leasing Manager; Ken Mason, General Manager
Under Negotiation: Price and Terms (11-2522)

Darold Pieper, Legal Counsel announced that the Executive Board authorized real property negotiators to enter into a lease agreement in the amount of \$30,000 per year for 5 years.

19. Conference with Real Property Negotiators (Government Code § 54956.8)
Property Address/Location: Northerly 126 ± feet x 383 feet of APN: 8608-027-900
Agency Negotiator (s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald
Negotiating Parties: Fran Delach, Azusa City Manager & Tito Haes, Public Works Director
Under Negotiation: Price and Terms (11-2523)

Darold Pieper, Legal Counsel, announced no reportable action was taken.

20. Conference with Real Property Negotiators (Government Code § 54956.8)
Property Address/Location: APN: 8474007035
Agency Negotiator (s): Doran J. Barnes, Roland Cordero, Edward J. Gill, Darold D. Pieper, Kevin McDonald
Negotiating Parties: Andrew Pasmant, West Covina City Manager
Under Negotiation: Price and Terms (11-2524)

Darold Pieper, Legal Counsel, reported that the Board instructed staff to finalize a Memorandum of Understanding (MOU) with the City of West Covina and authorized the Executive Director to execute the MOU upon making the necessary changes and upon approval by legal counsel.

VII. DISCUSSION ITEMS (REGULAR AGENDA) Cont.

21. CONTRACT AWARD - ARCHITECTURAL AND ENGINEERING SERVICES FOR THE SAN GABRIEL VALLEY PARK AND RIDE PROJECT
Recommendation: **Upon full execution of the Foothill Transit drafted Memorandum of Understanding (MOU) by the city of West Covina, authorize** ~~Authorize~~ the Executive Director to execute a contract in the amount of One Hundred Ninety Five Thousand Dollars (\$195,000) with Johnson Fain to provide Architectural and Engineering and Design Services to develop the design of a Transit Center and Park and Ride Facility in the City of West Covina. This amount will cover Phase I of the project which is limited to providing Site Analysis and Schematic Design. (11-2525)

Roland Cordero, Director of Facilities, Foothill Transit, presented this item. Mr. Cordero noted an amendment to this item as indicated in the aforementioned recommendation.

After discussion, on motion of Member Tessitor, seconded by Member

Chander, unanimously carried, this item was approved as amended.

Attachments: [SUPPORTING DOCUMENT](#)

22. CONTRACT AWARD - ENVIRONMENTAL CONSULTING SERVICES FOR SAN GABRIEL VALLEY PARK AND RIDE

Recommendation: **Upon full execution of the Foothill Transit drafted Memorandum of Understanding (MOU) by the city of West Covina, authorize** ~~Authorize~~ the Executive Director to execute an agreement in the amount of Two Hundred Thousand Dollars (\$200,000) with LSA Associates LLC to complete the environmental documentation required under the National Environmental Policy Act (NEPA) and California Environmental Quality Act (CEQA) for the proposed park and ride facility in the City of West Covina. (11-2526)

Roland Cordero, Director of Facilities, Foothill Transit, presented this item. Mr. Cordero noted an amendment to this item as indicated in the aforementioned recommendation.

After discussion, on motion of Member Chandler, seconded by Member Tessitor, unanimously carried, this item was approved as amended.

Attachments: [SUPPORTING DOCUMENT](#)

23. CHANGE NOTICE AND CONTRACT AWARD FOR THE FARE COLLECTION EQUIPMENT

Recommendation: Authorize the Executive Director to issue a Change Notice and execute an amendment to the existing Cubic Transpiration Contract in the amount of Six Hundred Thousand Dollars (\$600,000) for the purchase of additional Transit Access Pass (TAP)-enabled equipment. (11-2527)

On motion of Treasurer Lantz, seconded by Vice Chair Wallach, unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

VIII. EXECUTIVE DIRECTOR COMMENT

24. Comment by Mr. Doran Barnes, Executive Director, Foothill Transit Authority. (11-2529)

Mr. Barnes reported the following:

- **Foothill Transit participated in a very successful Bus Rodeo led by Vicki Vargas and various other members of the Foothill Transit Authority Organization. Winners represented Foothill Transit Authority at the National Bus Rodeo in Memphis, Tennessee, last week.**

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- **His participation in the bus conference and several educational sessions at the Bus Rodeo event in Memphis.**

After discussion, this item was received and filed.

IX. BOARD MEMBER COMMENT

- 25.** Comments by the Members of the Foothill Transit Executive Board. (11-2530)

Chair Herrera commented on a job well done by Chair Chandler during his tenure as Chair, and expressed her desire to follow in his footsteps.

After discussion, this item was received and filed.

X. ADJOURNMENT

- 26.** Adjournment of the May 27, 2011, Foothill Transit Executive Board Meeting. (11-2563)

There being no further business, Foothill Transit's Executive Board meeting adjourned at 9:45 a.m.